

From: [Keller, Kaylene](#)
To: [McChesney, Gerry](#); [Russell Bradley](#); [Ryan Berger](#); [Jaime Jahncke](#); [Shore, Jonathan](#); [Richmond, Orien](#)
Subject: Templates for Initial Survey Instructions, Protocol Development Handbook and Template for Protocols
Date: Thursday, April 16, 2015 3:40:19 PM
Attachments: [Draft Initial Survey Instructions.docx](#)
[IM Survey Protocol Template Version1.1.dotx](#)
[SurveyProtocolHandbook Ver1.0 Interactive Final.pdf](#)
Importance: High

Hi,

Thanks for meeting yesterday, it was great to see all of this coming together. I have attached:

1. Initial Survey Instruction template - this will be the main document we will use for this "draft" protocol we are working on now.
2. Survey Protocol Handbook v1 - This is the national guidance document. It explains what our national program is looking for with protocol development. We are not expecting to complete this full "protocol" development at this time, but I think we can do some of the SOP components.
3. Survey Protocol Template - This has all of the formatting, sections etc. that are described in the protocol handbook.

If you have any questions about these documents or if you have a draft you would like reviewed please contact me early in your process. All of the templates are relatively new so it would be better for us to clarify things before you spend a lot of time trying to make something fit in one of the boxes.

Thanks,
Kaylene

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